

Five Star Bank Lease Security Allocation Form

- Date:**
Landlord Name:
Landlord Account Number:
Building:
Phone Number:
Completed By:

You hereby request Five Star Bank to open, close, or complete maintenance on the following Tenant accounts. Please **complete each section** below for each Tenant. Once completed, **please scan this form to the Electronic Banking Department (accountsupportsvc@five-starbank.com).**

By opening the Tenant accounts outlined below and completing this Lease Security Allocation Form ("Form") with attached exhibits, if applicable, you are certifying and representing to Five Star Bank that the funds maintained in these accounts are the Tenant's security deposit and all information contained in this Form is complete and accurate. You represent that you will follow all applicable laws and regulations in relation to withdrawing the funds, maintaining the accounts, interest earned on the accounts, and all other applicable laws and regulations. Five Star Bank will not be responsible for any acts by you in violation of any applicable laws or regulations relating to the accounts or for any errors you made in completing the information contained on this Form and attached exhibits, if applicable.

Tenant-Account Information

Please complete the section below in order to open a new tenant-account, change details of an existing tenant-account, close a tenant-account or attach to this Form as an exhibit to include the addition, change, or deletion you want made with all information contained in the section below. **Please Note: A valid, original Taxpayer Identification Number and Certification form (W-9 or applicable W-8) completed in full and signed by the Tenant is required at the time of the tenant account opening.**

Example:

#	Tenant Name	Tenant SSN	Building Name	Building Address	Unit Number	Security Deposit Amount (\$)	Deposit/ Withdrawal/ Maintenance	Close/ New/ Existing	Tenant Account Number (if existing)
1	Sally Smith	123-45-6789	Main Street	123 Main Street Rochester, NY 12345	5	\$500	Deposit	New	1234567
2	John Jones	279-45-5798	Main Street	123 Main Street Rochester, NY 12345	4	\$500	Withdrawal	Close	56456877
3	Building		East Ave	123 East Ave Rochester, NY 14610				New	

Five Star Bank, Member FDIC

Insurance and investment products and services are not FDIC insured, are not a deposit and are not bank guaranteed, are not insured by any Federal governmental agency, and are subject to investment risks, including possible loss of principal invested.

#	Tenant Name	Tenant SSN	Building Name	Building Address	Unit Number	Security Deposit Amount (\$)	Deposit/Withdrawal/Maintenance	Close/New/Existing	Tenant Account Number (if existing)
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									

Five Star Bank, Member FDIC

Insurance and investment products and services are not FDIC insured, are not a deposit and are not bank guaranteed, are not insured by any Federal governmental agency, and are subject to investment risks, including possible loss of principal invested.